



Recreation Commission
Thursday, March 18, 2010 @ 6:30 PM
Harmony Hall, 70 North Main Road, Otis, MA

MINUTES

Meeting called by & time: Bill Dyer, 6:40PM.

Meeting facilitated by: Bill Dyer.

Board Members Present: Bill Dyer, Angelina Dubourg.

Others Present: Patricia Richard, Asst. Director.

1. Introductions. *None needed.*
2. Review & approval of February 2010 Minutes. *Reviewed & approved.*
3. Budget Update.
 - a. Town Accountant reports. *Reviewed regular account. No donation or revolving account reports as requested.*
 - b. Rec Comm.
 - i. Reports.
 1. Regular. *Reviewed.*
 2. Revolving. *Reviewed.*
 3. Donation. *Reviewed.*
 - ii. Review of FY10 line item balances. *Discussed the purchase of a new office printer. Technology Committee advised that printer replacement would not take place until stage 4 of the plan. Approval to purchase two 6ft. folding tables along with two chairs. Reviewed line item balances & discussed.*
 - iii. Memo—closing of shade structure account. *Reviewed & noted.*
 - c. FY11 Budget Proposal. *Reviewed.*
4. Calendar of Events. *Include All Board's, Selectmen's & Rec Comm meetings on calendar.*
5. 2 & 5 Year Plan—worksheet.
6. CORI—updates & training. *Registered for training May 4, 2010.*
7. Knox Trail Project. *Reviewed signs made by Tom Ragusa as well as maps & phase plans by Richard Theriault & Tom Ragusa.*
8. US Census Training. *They have requested to use the Rec Hall for training—April 26 through April 30. Approved. Post reserved Hall flyer with details at Rec Center.*
9. Relocation/rescheduling/subs.
 - a. Creative Movement. *Reviewed schedule, cancel May classes.*
 - b. Pilates. *Reviewed schedule for May, June & July. Need location for August class.*
 - c. Yoga. *Reviewed schedule & sub for May & June. Need location for August class.*
10. Rec Center.
 - a. Well. *Reviewed information from DEP & Peter Kolodziej.*
 - b. Gym. *Reviewed incident report—copy Administrator & Selectmen.*
 - c. Teen Night. Friday Night. *Contact Santos pizza to see if they would be willing to work out a discount on pizzas for kids/teen night. Trial period—April.*
 - d. Otis Gazette ad. *Reviewed.*
 - e. Insurance review.
 - f. Annual insurance inspection.
 - g. Computers.
 - h. Brochures—Trustees, Sun Protection, Well Being. *Updated—would like to provide additional information available in relation to some programs that we are offering.*
 - i. Pool League—update. *Approval for purchase of trophies for end of current league.*
 - j. Maintenance—update.



Recreation Commission

Thursday, March 18, 2010 @ 6:30 PM
Harmony Hall, 70 North Main Road, Otis, MA

- i. TH shrubbery/flowers. *It was discussed that this can be a way to save on some monies—recycle the shrubs/flowers that are being removed for the Town Hall renovations. Inquire with Larry Gould.*
 - ii. Rec Center shrubbery/trees. *Bill will discuss at upcoming All Board's to make arrangements to remove certain shrubs/trees by Rec Center as well as removal of poor soil in flower beds.*
 - iii. Gazebo. *Bill will inquire at upcoming All Board's meeting.*
11. Programs/Project Proposals.
 - a. Adult Basketball. *Discussed the possibility of Steve Graves heading this project.*
 - b. Otis Ski Ridge. *Signed out over 430 passes this season.*
 - c. Six Flags, 2010-update. *Online purchasing is a new option this year for purchasing discount tickets. Inquire with our Six Flags rep if we can get permission to include on our web page.*
 - d. Cal Ripken-update. *Going very well, good participation.*
 - e. Swim Lessons. *Bill will speak with potential instructors.*
12. Memberships/Family Passes—updates.
 - a. Bowling—proposal. *Reviewed--proceed with proposal.*
13. Bicentennial.
14. 100 Acre Park—status.
15. Beach.
 - a. Chapter 91. *Discuss with Chris Morris regarding necessary correspondence to be completed.*
 - b. New Parking Permits. *Reviewed, permits will be in combination with transfer station permits.*
 - c. 323CMR (Code of MA Regulations). *Discuss with Chris Morris.*
16. Memos.
17. Old Business.
18. New Business. *Newly town owned land on Great Woods Road. Inquire with Assessor's Office. Bill will also inquire at upcoming All Board's meeting. Updated revised information/brochures on Rec Comm sponsored memberships/passes to include Town Employee usage.*

Meeting adjourned at: 9:25 PM.

Respectfully submitted by: Patricia Richard.

Submitted to Town Clerk (via email), Town Administrator & Selectmen.